

# C O N V E N T I O N C E N T E R GUIDELINES

North Valley Baptist Church  
3530 De la Cruz Blvd  
Santa Clara, CA 95054

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(408) 988-8881 x293

All materials and displays in the Convention Center must be in accordance with the guidelines, policies, standards, and doctrines of the North Valley Baptist Church. North Valley Baptist Church and its ministries use the King James Bible exclusively. Exhibitors are expected to adhere to this policy in all materials and displays.

Applications received are submitted to the office of the Conference Director for approval.

North Valley Baptist Church will not be held responsible for any injury, damage, or theft that may occur during the conference. Money or personal items should never be left unattended.

No materials and displays may be taped, stapled, or glued to the gymnasium walls.

Exhibitors are expected to adhere to the dress codes of North Valley Baptist Church. Clothing must not be tight-fitting or otherwise immodest.

If you will be shipping your materials to the conference, please label your boxes clearly. For your convenience, you may send materials to the attention of Crissi Hussin/Convention Center to ensure that your shipments are placed in your assigned area(s) of the Convention Center. (Please confirm receipt of all deliveries.)

All tear-down and clean-up must be done by Friday, September 13, at 12 NOON. All items and materials left in the gymnasium will be discarded after this time.

## CONVENTION CENTER FEES

The cost for one table is \$125 (see below for additional pricing). Please note that, as listed in the conference brochure, **exhibitors must also register as conference delegates**. The cost of a table or several tables and the conference registration fee are to be added together when providing payment. Tables are 6' - 8' in length. Linens will be provided, and electricity will be available upon request.

1 Table	\$125	<b>EXHIBITOR FEES</b>
2 Tables	\$200	
3 Tables	\$300	
4 Tables	<i>Please call for special pricing.</i>	

**You may send your completed application form and conference fees to:**

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